



CITY OF POQUOSON

Office of the City Manager
J. Randall Wheeler

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January 8, 2018

To: City Council
From: City Manager
Subject: **Resolution Directing That Public Notice Be Given of Council's Intent to Receive Bids For the Sale of Publicly Owned Properties Located At Moore Road and Poquoson Avenue/Cedar Road.**

An offer to purchase a 15 foot strip of City-owned Property running from Moore Road to the right rear property line of property on Pasture Road, Tax Map Parcel No. 12-1-4A, with the City retaining a maintenance and drainage easement, has been received by the City.

In addition an offer has been received to purchase a small portion of City property, approximately 1,500 square feet, immediately adjacent to Tax Map Parcel No. 20-1-133, from an existing City right-of-way located at the corner of Cedar Road and Poquoson Avenue, with the City retaining a sidewalk easement.

The resolution presented for your consideration will authorize the advertisement of the sale of these properties, the cost of which will be borne by each successful bidder. The ad must run once a week for two successive weeks. Once this requirement has been met, ordinances granting the sale of these properties will be brought to you for consideration and adoption. The bids received will be opened at the same meeting and read aloud. The ordinances will only be adopted if the bids are acceptable.

JRW/kah

RESOLUTION NO. _____

**A RESOLUTION OF THE COUNCIL OF THE CITY OF POQUOSON, VIRGINIA
DIRECTING THAT PUBLIC NOTICE BE GIVEN OF THE COUNCIL'S
INTENTION TO RECEIVE BIDS FOR THE SALE OF PUBLICLY OWNED
PROPERTIES LOCATED AT MOORE ROAD AND POQUOSON AVENUE/CEDAR
ROAD**

WHEREAS, an offer to purchase a 15 foot strip of City-owned property running from Moore Road to the right rear property line of property on Pasture Road, Tax Map Parcel # 12-1-4A, with the City retaining a maintenance and drainage easement; and an offer to purchase a small portion of City property, approximately 1,500 square feet, immediately adjacent to Tax Map Parcel # 20-1-133, from an existing City right-of-way located at the corner of Cedar Road and Poquoson Avenue, with the City retaining a sidewalk easement, have been received by the City of Poquoson.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That public notice of Council's consideration for the sale of publicly owned property on Moore Road and at the corner of Cedar Road and Poquoson Avenue shall be given and written bids for the purchase of these properties shall be invited by publishing the notice attached hereto as "Exhibit A" once a week for two successive weeks in a newspaper having general circulation in the City of Poquoson.

Section 2: That after written bids have been received and read aloud, the proposed ordinances attached hereto as "Exhibit B and Exhibit C" shall be considered for adoption by the Council at a regularly scheduled Council meeting.

Section 3: That the successful bidders for the proposed purchases shall reimburse the City of Poquoson for all expenses incurred in giving public notice of the proposed sale of the subject properties.

Section 4: That the full text of the proposed ordinance shall be made available for public inspection in the Office of the City Manager.

Section 5: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____
City Clerk

EXHIBIT "A"

CITY OF POQUOSON

PUBLIC NOTICE

TAKE NOTICE that at 7:00 p.m. on February 12, 2018, or as soon thereafter as the orderly transaction of business permits, in the Council Chambers, 500 City Hall Avenue, the City Council of Poquoson will publicly receive written bids and will hold a public hearing upon such bids as are received regarding the purchases of publicly owned properties located at Moore Road identified as Tax Map Parcel No. 12-1-4A, with the City retaining a maintenance and drainage easement; and small portion of City Property, approximately 1,500 square feet, immediately adjacent to Tax Map Parcel No. 20-1-133, from an existing City right-of-way located at the corner of Cedar Road and Poquoson Avenue, with the City retaining a sidewalk easement, pursuant to the terms and conditions of Section 15.2-2100 et seq of the Code of Virginia (1950), as amended. Sealed bids will be received by the City Manager until 7:00 p.m. on February 12, 2018.

A copy of the full text of the ordinance, which is proposed to be adopted in order to sell these properties, is on file with the City Clerk and may be reviewed in the Office of the City Manager. The City Council reserves the right to reject any and all bids received on the subject lease and/or purchase.

City Clerk

EXHIBIT "B"

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF POQUOSON, VIRGINIA GRANTING THE PURCHASE OF PUBLICLY OWNED PROPERTY LOCATED AT MOORE ROAD

WHEREAS, public notice has been given and bids requested for the purchase of publicly owned property located at Moore Road as required by Article VII, Section 9 of the Constitution of Virginia and Section 15.2-2101 of the Code of Virginia (1950), as amended ; and

WHEREAS, written bids for the subject purchase was received and publicly read aloud, no further bids being offered thereafter.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Poquoson, Virginia:

Section 1: That the bid of \$ _____ for the purchase of the property located on Moore Road is hereby accepted.

Section 2: That _____ shall be granted the purchase of publicly owned property located at Moore Road for the amount of \$ _____.

Section 3: That _____ shall reimburse the City of Poquoson the full amount of expenses incurred in giving public notice of the proposed purchase of the subject property.

Section 4: That upon the reimbursement of all advertising cost, the City Manager is authorized to do all things necessary to finalize the sale of the property.

Section 5: That the second reading of this ordinance is hereby dispensed with and the provisions contained herein shall become effective immediately upon adoption.

ADOPTED: _____

TESTE: _____

City Clerk

EXHIBIT "C"

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF POQUOSON, VIRGINIA GRANTING THE PURCHASE OF PUBLICLY OWNED PROPERTY LOCATED AT POQUOSON AVENUE/CEDAR ROAD

WHEREAS, public notice has been given and bids requested for the purchase of publicly owned property located within the City right-of-way at the corner of Cedar Road and Poquoson Avenue as required by Article VII, Section 9 of the Constitution of Virginia and Section 15.2-2101 of the Code of Virginia (1950), as amended ; and

WHEREAS, written bids for the subject purchase was received and publicly read aloud, no further bids being offered thereafter.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Poquoson, Virginia:

Section 1: That the bid of \$ _____ for the purchase of the property located within the City right-of-way at the corner of Cedar Road and Poquoson Avenue is hereby accepted.

Section 2: That _____ shall be granted the purchase of publicly owned property located in the City's right-of-way at the corner of Cedar Road and Poquoson Avenue for the amount of \$ _____.

Section 3: That _____ shall reimburse the City of Poquoson the full amount of expenses incurred in giving public notice of the proposed purchase of the subject property.

Section 4: That upon the reimbursement of all advertising cost, the City Manager is authorized to do all things necessary to finalize the sale of the property.

Section 5: That the second reading of this ordinance is hereby dispensed with and the provisions contained herein shall become effective immediately upon adoption.

ADOPTED: _____

TESTE: _____

City Clerk