



CITY OF POQUOSON

**Office of the City Manager
J. Randall Wheeler**

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January 8, 2018

To: City Council

From: City Manager

Subject: Resolution Making Appointment of the City Clerk, Deputy City Clerk and FOIA Officer

Due to the retirement of Judy Wiggins effective January 1, 2018, City Council needs to appoint replacements for the positions she has been holding. Thus, a resolution is attached for your consideration for the appointment of a City Clerk, Deputy City Clerk and FOIA Officer.

JRW/kah

RESOLUTION NO. _____

RESOLUTION APPOINTING THE CITY CLERK, DEPUTY CITY CLERK AND FOIA OFFICER

WHEREAS, Judy F. Wiggins has served as City Clerk since October, 1980 and as FOIA Officer since June, 2016 and has retired effective January 1, 2018; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following persons be and the same hereby are appointed to serve at the pleasure of City Council:

City Clerk

Deputy City Clerk

FOIA Officer

Section 2: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____
City Clerk