

## Memorandum

February 22, 2016

TO: City Council

FROM: Economic Development & Community Recreation Director

THROUGH: City Manager

SUBJ: Appropriation Request: Virginia Port Authority Grant Application

On January 11, 2016 staff requested and received authorization from City Council to submit a grant application to Virginia Port Authority (VPA) for an additional breakwater (Phase 2) at Messick Point along with water, electrical and lighting for the City's Messick Point Dock.

Through the Virginia Port Authority's "Aid to Ports" Grant Program, projects selected for award customarily receive 75% funding for the project from VPA and the applicant is required to provide a 25% match.

Staff is preparing the grant application for submission to the Virginia Port Authority in advance of the March 1, 2016 deadline. As part of the grant application, staff has identified projected costs for the breakwater and the dock improvements.

Staff is projecting the approximate total cost of the breakwater and dock improvements to be \$337,500. Based on this estimate, the City's required 25% match would be \$84,375.

Attached please find an appropriation ordinance for City Council consideration and possible action.

Staff is pleased to provide additional information as needed.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE MAKING ADDITIONAL APPROPRIATIONS  
AND TRANSFERS FOR FISCAL YEAR 2015-2016

WHEREAS, City Council authorized a grant submittal to Virginia Port Authority for Phase 2 of the breakwater at Messick Point along with water, electrical and lighting for the Messick Point dock, and

WHEREAS, the grant will require a 25% local match, and

WHEREAS, the total cost of the project is estimated to be \$337,500, and

WHEREAS, the City has available unrestricted fund balance.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Poquoson, Virginia:

**Section 1:** That an additional \$84,375 in revenues in the General Fund and \$84,375 in the Capital Projects be and the same hereby are appropriated within the Fiscal Year 2015-2016 Budget as follows:

GENERAL FUND

Revenues:

Fund Balance \$84,375

**TOTAL** **\$84,375**

Expenditures:

Transfers to the Capital Projects Fund \$84,375

**TOTAL** **\$84,375**

**CAPITAL PROJECTS FUND**

**Revenues:**

Transfer from the General Fund \$84,375

**TOTAL** \$84,375

**Expenditures:**

Breakwater \$84,375

**TOTAL** \$84,375

Section 2: That the second reading of this ordinance is hereby dispensed with and the provisions contained herein shall become effective immediately upon adoption.

**ADOPTED:** \_\_\_\_\_

**TESTE:** \_\_\_\_\_

**City Clerk**